

GRENFELL ROAD ALLOTMENTS

SITE MEETING	13.07.19
MEETING CHAIRED BY:	Alan Lines
PRESENT:	Debbie Greensill, Debbie Devey, Andrew Middleton, John Devey, Jackie Kitchen, Tim Kitchen, Stuart Lines, Alan Maritza, Richard Salt, Alan Lines
APOLOGIES:	Ann Robinson

ITEM	SUBJECT	ACTION REQUIRED
1.	<p><u>HEALTH & SAFETY:</u></p> <p>It has been confirmed that trees posing a continued Health and Safety risk to the site are the responsibility of the Council to maintain.</p> <p>It was noted that the wood chip that was supposed to be delivered by the council has still not materialised.</p> <p>Concerns regarding the potential for flooding from the brook remain. It is not yet clear who will take ultimate responsibility to clear the debris between the brook on the site and Lichfield Road.</p> <p>The shed on plot 1 needs to be removed as it poses a health and safety risk.</p> <p>Boundaries on some plots are in a very poor state of repair. The boundary from one of the plots was falling into the roadway.</p> <p>Water points have been fixed. New taps and flexi-hoses fitted as required.</p> <p>Some of the notice boards are in a poor state of repair.</p> <p>Disposal of rubbish;</p> <p>Quotes have been obtained to remove the ever growing composting pile. £250 per 16 tonnes.</p>	<p>The recent Council visit to inspect the trees concluded that they will be cut back at some point from September 2019 onwards. A cherry picker will be brought onto the site to facilitate this.</p> <p>Wood chip provision from the Council is not forthcoming at the moment. We aim to continue sourcing a free supply from other providers whenever possible.</p> <p>No further update. We need to raise the issue with the person who has taken over from Clive (Jas).</p> <p>To be removed ASAP.</p> <p>Alan Lines will follow this up.</p> <p>New notice boards have been made and will be sited by the work party in the near future.</p> <p>Alan Lines to action removal of the 'composting' heaps. Going forward, every plot holder will be expected to have a composting area on their own plot.</p>

	<p>It was agreed that the wood pile will be burnt on 5th November 2019.</p> <p>It was agreed that once the polytunnel has been cleared, we will pay for all unwanted plastic and glass to be removed from the site. Once the pile has been removed, plot holders will be expected to remove their own rubbish from the site. Assistance will be made available to those without transport.</p>	<p>Work party will build the bonfires</p> <p>To be actioned ASAP.</p>
2.	<p><u>SITE STATUS:</u></p> <p>John Devey, Allotments Secretary, advised that 2 plots were currently available.</p> <p>2 x 28 day improvement notice letters are due to be sent out to plot holders.</p> <p>John Devey maintains and manages the waiting list for plots. Anyone interested in a plot should call John on 07972 100 825 or email him at john6409@yahoo.co.uk</p>	
3.	<p><u>THE SHOP:</u></p> <p>Shop takings in June = £326.70</p> <p>Shop takings to date = £1243.43</p>	
4.	<p><u>BANK ACCOUNT:</u></p> <p>Balance = £1,813.82</p> <p>Rent payment = £30.00</p> <p>£1,331.85 of the above balance is ring-fenced as follows: £731.85 WHG money for the project area, £400.00 for skips, £200.00 for key refunds</p> <p>This leaves an available balance of £481.97</p>	
5.	<p><u>PROJECT AREA:</u></p> <p>Some of the windows have now been fitted into the community building and the wood has been treated. Thank you Stuart for all your hard work.</p> <p>The area around the building has been levelled and strimmed. Grass seed will sown at a later date.</p> <p>It is hoped that we will be able to start using the building in the very near future.</p>	

6.	<p><u>SUNDAY MORNING WORK PARTY:</u></p> <p>New notices have been designed and sited to encourage plot holders to assist with site maintenance.</p> <p>It was agreed that the work party would focus on the following areas:</p> <ul style="list-style-type: none"> • Clearing the brook area • Building the bonfires ready for 5th Nov • Siting the new notice boards • Development of the project area 	
7.	<p><u>ANY OTHER BUSINESS:</u></p> <p>Details about an organised trip to the Malvern Show on 29th September 2019 were discussed.</p> <p>It was agreed that plot holders can use gravel boards and posts to create raised beds.</p> <p>A donation of £50.00 was offered by a plot holder to assist with the removal of excessive waste in the composting area. Thank you.</p> <p>An offer of free wood to help with site maintenance was accepted.</p>	Info to be added to the website please.
<p>DATE OF NEXT MEETING:</p> <p>10th August 2019 10.30am IN THE CONTAINER</p>		