

GRENFELL ROAD ALLOTMENTS

MEETING DATE & TIME:	05.05.18
MEETING CHAIRED BY:	Philip Lester
PRESENT:	Philip Lester, Debbie Greensill, Peter Jones, Debbie Devey, John Devey, Bill Cox, Tim Kitchen, Jackie Kitchen
APOLOGIES:	Alan Lines

ITEM	SUBJECT	ACTION REQUIRED
1.	<p><u>PLOT STATUS:</u></p> <p>Letters have been sent to the holders of 6 plots regarding the upkeep of their plot and/or the lack of cultivation of their plot. This issue generated much discussion about the upkeep of plots on the site.</p> <p>Letter content and timeframes for action/eviction notices were discussed.</p> <p>Site inspection discussed.</p> <p>Discussion about having a communal poly tunnel on the site should the opportunity arise. A number of options were suggested.</p>	<p>Alan to feedback response to these letters and previous letters sent about plot management at next meeting.</p> <p>Please confirm timeframes at next meeting.</p> <p>It was agreed that a site inspection would take place after the next Committee Meeting, which is at 11.00 on 12th May 2018.</p> <p>To revisit this item at next meeting.</p>
2.	<p><u>GRANTS:</u></p> <p>WHG has allocated the site a £2,500 grant. The grant is expected to be received on 8th May 2018.</p> <p>A grant is being sought from the National Lottery fund to support the upkeep and development of the site. It is proposed that, should the grant application be successful, the money would be used to facilitate; fencing for the brook, toilet facilities, building work.</p>	<p>Update to advise how the grant is going to be used.</p> <p>Update at next meeting.</p>

3.	<p><u>THE SITE SHOP:</u></p> <p>Shop takings = £227.35</p>	
4.	<p><u>SITE BANK ACCOUNT:</u></p> <p>The account balance = £941.04</p> <p>(Scrap metal from the project area was sold for £20. Thank you Bill for organising this).</p>	
5.	<p><u>HEALTH & SAFETY:</u></p> <p>There are ongoing and increasing concerns about children playing near or in the brook. Some areas of the brook are quite deep, with a lot of weeds and debris in the water. There is a sign by the brook to warn about the dangers. There are 2 additional signs to be erected.</p> <p>Concerns were raised about children being unsupervised and wandering/playing around the site whilst parents/carers were working on their plots. It was suggested that a sign needs to be erected to reiterate parental responsibility on the site.</p> <p>The internal side of the hedge along the perimeter by the road needs to be cut. Clarification sought as to whose responsibility the hedge is. Advised that the internal side of the hedge is maintained by the allotment.</p>	<p>Update re additional sign erection.</p> <p>Update</p>
6.	<p><u>SKIP:</u></p> <p>Quotes being sought to facilitate a large skip (12 yard or 14 yard) for rubbish clearance/site maintenance. Suggested that a team of volunteers would be required to help fill the skip as it will only be on site for a limited period.</p>	<p>Update</p>
	<p><u>ANY OTHER BUSINESS:</u></p> <ul style="list-style-type: none"> • Discussion about how plot holders can share/swap plants/items with others on 	<p>For further discussion at next</p>

	<p>the site. It was acknowledged that swapping and sharing frequently occurs. It was mentioned that an area near the gates used to be used to locate spare goods.</p> <ul style="list-style-type: none"> • A set of keys were found in the gates last week. Bill Cox has the keys • Changes to the raised beds on the disabled plot were discussed. Can the height of the beds be reduced? • Discussion about site members needing permission to go on to, and or, water someone else's plot. Clarification sought as to how this can be managed. • Tree safety on the site. Attendees were advised that the Green Team had reviewed the trees on the site and that they were deemed to be safe. Attendees disputed this decision. 	<p>meeting</p> <p>Update</p> <p>Discuss</p>
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THE NEXT MEETING WILL BE ON SATURDAY 9th JUNE